

Regular Meeting
January 9, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer

Other Persons Present: Chad Carter Car-Tel Enterprises, Mike Schrant KDNS Radio, Chris Thornton, Rollin Roth

Consent Agenda:

- A. Approval of Minutes December 12, 2012 Regular Meeting
- B. Approval of Claims Ordinance #1421A
- C. Fence Permit: Anna Gochanour
- D. Building Permits: None
- E. Wyoming Shelter: None
- F. Livestock Permit: Bill Brummer

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA, C. PORTER SECONDED. CARRIED. 5 AYES.

Public Comment & Scheduled Visitor(s)

Chad Carter presented some options for updating our security camera system with fiber optic lines. **J. HUGHES MOTIONED TO ACCEPT ESTIMATE #303 FROM CAR-TEL ENTERPRISES OF \$3,631.74 WITH THE UNDERSTANDING THAT ADDITIONAL COST MAY BE INCURED NOT TO EXCEED \$5000.00, J. CORNELY SECONDED. CARRIED. 5 AYES.**

Old Business:

Tractor Repairs:

Tabled as repairs are ongoing at this time.

Buildings on Wisconsin Street/Alley Right of Ways:

Tabled until next meeting on February 13, 2013.

Code Book:

Correspondence with Larry Baer remains in process.

New Business:

Code Enforcement/Police Officer.

8:06 C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 15 MINUTES FOR NON-ELECTED PERSONNEL, J. HUGHES SECONDED. CARRIED. 5 AYES.

8:21 D. BADER MOTIONED TO RETURN TO REGULAR SESSION, C. PORTER SECONDED. CARRIED. 5 AYES.

Donald Reling resignation from The Cawker City Fire Department.

C. PORTER MOTIONED TO ACCEPT DONALD RELING RESIGNATION LETTER AS OF JANUARY 4, 2013, D. STRATHMAN SECONDED. CARRIED. 5 AYES.

City Employee Reports:

Reling:

D. Reling informed the Council at the last meeting that in the future we would need to update the Storm Sirens & Water Wells to Radio control he received estimates from Pierce Electronics to share with council. Tabled until next meeting on February 13, 2013.

D. Reling visited with the Cawker City Fire Chief Rollin Roth to decide what kind of equipment would benefit the Cawker City Fire Department most. R. Roth addressed the Council with a few ideas that would update the equipment and not cost as much as the new Air Compressor as discussed at the last council meeting. The Council would like to see a list of equipment with prices compiled.

Brummer:

P. Brummer asked to attend The 2013 Municipal Court Clerks Conference in Salina Kansas on March 21st- March 22nd. The consensus of the Council was to let Brummer attend with reimbursements. Brummer also reminded Council that the filing deadline for 3 City Council seats will be on January 22nd at 12:00 P.M. for any interested party.

Mayor & Council Reports:

Musgrove:

9:22 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL WITH P. BRUMMER FOR 15 MINUTES, J. CORNELLY SECONDED. CARRIED. 5 AYES.

9:37 P.M. C. PORTER MOTIONED TO RETURN TO REGULAR SESSION. D. BADER SECONDED. CARRIED 5 AYES.

10:00 P.M. D. STRATHMAN MOTIONED TO ADJOURN, J. HUGHES SECONDED. CARRIED 5 AYES.

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, JANUARY 23, 2013 AT 6:30 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

- 1. CODE ENFORCEMENT/POLICE OFFICER**
- 2. SIRENS AND WELL UPDATES**
- 3. PRINTER**

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes arrived at 7:14

City Employees Present: Pamila Brummer, Dave Reling

Other Persons Present: Jim Litz

Mayor Wayne Musgrove called the meeting to order.

6:45 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 30 MINUTES WITH JIM LITZ, C. PORTER SECONDED. CARRIED 4 AYES.

7:15 P.M. C. PORTER MOTIONED TO GO BACK INTO REGULAR SESSION, D. BADER SECONDED. CARRIED 5 AYES.

7:22 P.M. D. STRATHMAN MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 20 MINUTES C. PORTER SECONDED. CARRIED 5 AYES.

7:42 P.M. J. HUGHES MOTIONED TO GO BACK INTO REGULAR SESSION, J. CORNELY SECONDED. CARRIED 5 AYES.

IT IS THE CONSENSUS OF THE COUNCIL TO HIRE A FULL TIME POLICE OFFICER WITH JIM LITZ'S ASSISTANCE.

D. Reling discussed Quote #7343(Well Updates) and Quote #7344 (4 Sirens) from Pierce Electronics. The Council would like more information on Quote #7344 (4 Sirens).

J. CORNELY MOTIONED TO ACCEPT QUOTE #7343 (WELL UPDATES) OF \$5,245.00 TO BE PAID OUT OF THE WATER FUND FROM PIERCE ELECTRONICS, D. STRATHMAN SECONDED. CARRIED 5 AYES.

P. Brummer discussed the need for a new office printer. Computer Solutions Inc. submitted a proposal for the B&W Kyocera FS-3140MFP+ All-in-one Laser Printer and maintenance contract.

C. PORTER MOTIONED TO ACCEPT COMPUTER SOLUTIONS INC. PROPOSAL FOR THE B&W KYOCERA FS-3140MFP+ FOR \$1849.00 AND MAINTENANCE CONTRACT TO BE PAID OUT OF THE ELECTRIC FUND, J. CORNELY SECONDED. CARRIED 5 AYES.

8:45 P.M. D. BADER MOTIONED TO ADJOURN. SECONDED BY C. PORTER. CARRIED 5 AYES.

Regular Meeting
February 13, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer

Other Persons Present: Mike Schrant KDNS Radio, Dick Wise, Richard Hahn Wise Construction, Heather Hartman Mitchell County Community Development Director, Jay Bingessor

Consent Agenda:

- A. Approval of Minutes January 9, 2013 Regular Meeting and January 23, 2013 Special Council Meeting
- B. Approval of Claims Ordinance #1422A
- C. Fence Permit: None
- D. Building Permits: John Edwards, Jim Wiles
- E. Wyoming Shelter: None
- F. Livestock Permit: None

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA, D. STRATHMAN SECONDED. CARRIED. 5 AYES.

Public Comment & Scheduled Visitor(s)

D. Wise proposed an idea to the Council to erect a 43X25 metal building located at the Lakeside Golf Course that would attach to the existing club house. The building would provide 10 additional golf cart stalls and 15 extra feet of storage space for the City. The cost of an addition this size was estimated to be at \$31,000.00 to \$35,000.00 depending on the requirements that would be submitted to the Bureau of Reclamation. Wise has also offered to construct the building with no upfront cost to the City provided he is repaid back costs from the proceeds from the golf cart rental stalls with 5% interest with no designated time frame. He asked if the City would help in moving the water and electrical lines.

H. Hartman attended the meeting to introduce herself to the Community and the Council and to offer her assistance in future projects.

J. Bingessor was present to discuss a water leak located at 1118 Wisconsin Street (Jaybirds Chicken) J. Bingessor requested that the Council allow him extra time to pay on the cost of the water. **J. HUGHES MOTIONED TO ALLOW J. BINGESSOR TO MAKE A \$25.00 PAYMENT EXTRA EACH MONTH WITH NO PENALTY ON HIS UTILITY BILL LOCATED AT 1118 WISCONSIN STREET (JAYBIRDS CHICKEN) UNTIL PAID IN FULL FOR THE EXTRA COST OF WATER DUE TO A LEAK, C. PORTER SECONDED. CARRIED. 5 AYES.**

Old Business:

Buildings on Wisconsin Street/Alley Right of Ways:

JD Boden purchased the East 20' of West 70' of Lots Seven(7) and (8), East 20' of West 70' of South 35' of Lot Nine (9) Block Forty-nine (49) in the First Ward of the City of Cawker City, in Mitchell County, Kansas and would like to deed it to the City. The Council will discuss this with the City Attorney Harry Gantenbein to explore their options. Tabled until next meeting on March 13, 2013.

Code Book:

Correspondence with Larry Baer remains in process.

Sign Replacement (Mile Marker 203.395):

The consensus of the Council is to keep the sign location at Mile Marker 203.395 located on US 24.

Police Officer:

The Council is accepting applications at this time. Tabled until next meeting on March 13, 2013.

Sirens:

Council reviewed the Quotes submitted by Pierce Electronics for a new battery backup storm siren. **J. CORNELLY MOTIONED TO PURCHASE A NEW BATTERY POWERED STORM SIREN QUOTE NUMBER 7356 AT THE COST OF \$16174.88 FROM PIERCE ELECTRONICS TO BE TAKEN OUT OF THE ELECTRIC FUND. J. HUGHES SECONDED. CARRIED. 5 AYES.**

New Business:

Fire Department Applications:

D. BADER MOTIONED TO APPROVE KEVIN HOSIER AND LAWRENCE PENNING FIRE DEPARTMENT APPLICATIONS. D. STRATHMAN SECONDED. CARRIED. 5 AYES.

Christmas Decorations:

D. STRATHMAN MOTIONED TO PURCHASE THE CHRISTMAS TRAIN DECORATIONS AT THE COST OF \$2,219.00 TO BE TAKEN OUT OF THE SPECIAL PARK & RECREATIONAL FUND, D. BADER SECONDED. CARRIED. 5 AYES.

Lakeside Park Improvements:

Table until next meeting on March 13, 2013 for Ideas.

Disposal of old Computers:

Council consensus was to give away old and unused equipment. An announcement on Local Channel will be posted.

Truck Parking Ordinance:

The ordinance needs updated with the correct streets specified. Brummer will check with Harry Gantenbein on updating the information. Reling will check into new signs, the cost, and where we can legally place them. Tabled until next meeting on March 13, 2013.

City Employee Reports:

Reling:

D. Reling informed the Council that he would like to start advertising for part-time summer help. Reling would like to attend Kansas Rural Water School in Wichita Kansas at the cost of \$135.00 on March 26-28, 2013. **C. PORTER MOTIONED TO ALLOW D. RELING TO ATTEND THE KANSAS RURAL WATER SCHOOL IN WICHITA KANSAS AT THE COST OF \$135.00 PLUS MILEAGE ON MARCH 26-28, 2013, J. CORNELLY SECONDED. CARRIED. 5 AYES.**

Reling asked Council if he could purchase a new medical kit for the shop at the cost of \$185.00. **C. PORTER MOTIONED TO PURCHASE A NEW MEDICAL KIT FOR THE SHOP AND 3 SMALL PORTABLE KITS FOR EACH CITY VEHICLE, J. CORNELLY SECONDED. CARRIED. 5 AYES.**

Brummer:

P. Brummer received a request from the Lakeside After Prom Committee to support after prom activities. The Council agreed to donate 10 rounds of golf to the After Prom Party.

Mayor & Council Reports:

10:25 P.M. C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL WITH THE RIGHT TO CALL P. BRUMMER FOR 20 MINUTES, J. CORNELLY SECONDED. CARRIED. 5 AYES.

10:45 D. STRATHMAN MOTIONED TO GO INTO REGULAR SESSION, J. CORNELLY SECONDED. CARRIED 5 AYES.

11:15 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL FOR 15 MINUTES, C. PORTER SECONDED. CARRIED 5 AYES.

11:30 P.M. J. CORNELLY MOTIONED TO RETURN TO REGULAR SESSION. J. HUGHES SECONDED. CARRIED 5 AYES.

D. STRATHMAN MOTIONED EFFECTIVE MARCH 4TH TO RETAIN PAMILA BRUMMER AS THE NEW CITY CLERK AT THE STARTING WAGE OF \$13.00 AN HOUR WITH A \$1.00 INCREASE AN HOUR AFTER COMPLETING HER FINAL YEAR OF KANSAS/IIMC MUNICIPAL CLERKS CERTIFICATION INSTITUTE IN THE FALL OF 2013, J. CORNELLY SECONDED. CARRIED 5 AYES.

11:41 P.M. D. BADER MOTIONED TO ADJOURN, J. HUGHES SECONDED. CARRIED 5 AYES.

Regular Meeting
March 13, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer, Carol Weeks

Other Persons Present: Mike Schrant KDNS Radio, Dick Wise, Wise Construction, Lisha Wiese, Nate Weeks, Tanner Bowles, and Kathy Bowles

Consent Agenda:

- A. Approval of Minutes February 13, 2013 Regular Meeting
- B. Approval of Claims Ordinance #1423A
- C. Fence Permit: None
- D. Building Permits: Lennie Bowles
- E. Wyoming Shelter: None
- F. Livestock Permit: None

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA. C. PORTER SECONDED. CARRIED. 5 AYES.

Public Comment & Scheduled Visitor(s)

Lisha Wiese made a request that the city reseal an existing parking area. She stated that she would pay for the materials needed to make the repairs. D. Reling will check on the estimated cost of materials.

Dick Wise came before the council to see if there was still an interest in erecting a new cart/storage building. D. Reling informed the Council that he had submitted a plan to the Kansas Wild Life and Parks and visited with Rick Martin of the Kansas Department of Wildlife, Parks and Tourism. The Council agreed they were still interested and that they were waiting for an approval from the Kansas Wild Life and Parks.

Old Business:

Buildings on Wisconsin Street:

The Council was notified by the City Attorney Harry Gantenbein that demolition of the buildings located at 731, 728, and 727 of the Wisconsin Street Historic District was acknowledged by the Kansas Historical Society. The Council would like H. Gantenbein to advise them if they should accept the offer made by JD Boden to deed his property to the City. Tabled until next meeting on April 10, 2013.

7:55 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 15 MINUTES FOR NON-ELECTED PERSONNEL WITH C. WEEKS. D. STRATHMAN SECONDED. CARRIED. 5 AYES.

**8:10 C. PORTER MOTIONED TO GO INTO REGULAR SESSION. J. CORNELY SECONDED. CARRIED. 5 AYES.
D. STRATHMAN MOTIONED EFFECTIVE MARCH 4TH TO RETAIN C. WEEKS AS THE NEW ASSISTANT CITY CLERK AT THE STARTING WAGE OF \$11.00 AN HOUR AND AS THE NEW CITY TREASURER AT THE STARTING WAGE OF \$57.70 PER PAY PERIOD. C. PORTER SECONDED. CARRIED. 5 AYES.**

Mayor Wayne Musgrove administered the Oaths of Office for P. Brummer as the new City Clerk and C. Weeks as the new Assistant City Clerk and City Treasurer.

Sign Replacement (Mile Marker 203.395):

The Council would like P. Brummer to contact Heather Hartman the director from the Mitchell County Community Development program to see if any funds were available to construct a new sign up at Mile Marker 203.395 located on US 24.

Police Officer:

8:20 C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL FOR 20 MINUTES, J. HUGHES SECONDED. CARRIED. 5 AYES.

8:40 D. BADER MOTIONED TO GO INTO REGULAR SESSION, D. STRATHMAN SECONDED. CARRIED. 5 AYES.

Ordinance No 1058 and 14-202:

Council reviewed the changes suggested by P. Brummer and D. Reling to Ordinance No. 1058 and 14-202 pertaining to the street names. The Council agreed that an update was necessary with the correct streets specified. P. Brummer will have H. Gantenbien make the changes by the next Council Meeting.

New Business:

Appointments of the Housing Board for the COMMUNITY DEVELOPMENT BLOCK GRANT:

The Council consensus was to appoint Larry Conyac, Judy Fiala, and Pamila Brummer to serve on the CDBG Housing Board. **J. HUGHES MOTIONED TO ADOPT ORDINANCE # 1123 AN ORDINANCE CREATING A HOUSING REHABILITATION AND CITIZENS ADVISORY BOARD TO SERVE THE GOVERNING BODY OF THE CITY OF CAWKER CITY, KANSAS, IN THE MATTERS PERTAINING TO THE CITY'S 2013 COMMUNITY DEVELOPMENT BLOCK GRANT AND ESTABLISHING SAID BOARD'S FUNCTIONS, DUTIES AND AUTHORITY, D. BADER SECONDED. CARRIED. 5 AYES.**

Golf Course:

It was recommended to Council the "free weekend" at the Lakeside Golf Course be discontinued. Golf Club members felt that it was one of the busiest weekends (Memorial Day Weekend) and that revenue was being lost. **C. PORTER MOTIONED TO DISCONTINUE THE "FREE WEEKEND" AT THE GOLF COURSE. J. CORNELY SECONDED. CARRIED. 5 AYES.**

City Employee Reports:

Reling:

D. Reling informed the Council that he has started advertising for part-time summer help and that he would like to order materials for street repairs. **D. BADER MOTIONED TO ALLOW D. RELING TO PURCHASE NEEDED STREET MATERIALS FOR APPROXIMATELY \$11,300.00, J. CORNELY SECONDED. CARRIED. 5 AYES.**

D. Reling asked Council if they would want to repair any manholes at this time. No action was taken. D. Reling also informed the Council that the window in his office needs replaced. Council has asked him to get bids for the replacement cost so they can review them. D. Reling let the council know that the backhoe had a water leak, and the skid loader hours were now used up and a new one was on order. Reling also mentioned the new Siren had arrived and he would like to install it in Marci Park.

Brummer:

P. Brummer reported to the Council that she made the Sewer loan payment to the Kansas Department of Health and Environment of \$8,390.81 for KWPCRLF Project No. C20 1905 01.

Mayor & Council Reports:

C. PORTER MOTIONED TO HAVE W. MUSGROVE TO BE VOTING DELIGATE FOR THE KANSAS MUNICIPAL UTILITIES AND D. BADER AS THE ALTERNATE VOTING DELEGATE, D. STRATHMAN SECONDED. D. BADER ABSTAINED. CARRIED. 4 AYES.

J. CORNELLY MOTIONED TO DONATE \$200.00 OUT OF THE GENERAL FUND TO XI THETA LAMBDA FOR THE EASTER EGG HUNT, D. BADER SECONDED. CARRIED 5 AYES.

J. Hughes inquired about rocking the lot by the city building for use as extra parking.

9:46 P.M. C. PORTER MOTIONED TO ADJOURN, J. HUGHES SECONDED. CARRIED 5 AYES.

Special Council Meeting
April 4, 2013, 6:30 p.m.
Municipal Building
Cawker City, Kansas 67430

3192

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, APRIL 4, 2013 AT 6:30 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

1. POLICE OFFICER INTERVIEWS

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes

City Employees Present: Pamila Brummer, Dave Reling

Other Persons Present: Jim Litz, Marshall Matthews, Ken Moore

Mayor Wayne Musgrove called the meeting to order.

6:36 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 30 MINUTES WITH JIM LITZ AND MARSHALL MATTHEWS, J. HUGHES SECONDED. CARRIED 5 AYES.

7:06 P.M. C. PORTER MOTIONED TO GO BACK INTO REGULAR SESSION, J. CORNELY SECONDED. CARRIED 5 AYES.

7:11 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 5 MINUTES WITH JIM LITZ AND MARSHALL MATTHEWS, D. STRATHMAN SECONDED. CARRIED 5 AYES.

7:16 P.M. J. CORNELY MOTIONED TO GO BACK INTO REGULAR SESSION, J. HUGHES SECONDED. CARRIED 5 AYES.

7:20 P.M. D. STRATHMAN MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 30 MINUTES WITH JIM LITZ AND KEN MOORE, C. PORTER SECONDED. CARRIED 5 AYES.

7:50 P.M. D. BADER MOTIONED TO GO BACK INTO REGULAR SESSION, J. HUGHES SECONDED. CARRIED 5 AYES.

7:53 P.M. C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 10 MINUTES WITH JIM LITZ AND KEN MOORE, D. STRATHMAN SECONDED. CARRIED 5 AYES.

8:03 P.M. D. STRATHMAN MOTIONED TO GO BACK INTO REGULAR SESSION, J. CORNELY SECONDED. CARRIED 5 AYES.

8:09 P.M. C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 15 MINUTES WITH JIM LITZ, D. STRATHMAN SECONDED. CARRIED 5 AYES.

8:24 P.M. D. BADER MOTIONED TO GO INTO REGULAR SESSION, C. PORTER SECONDED. CARRIED 5 AYES.

8:42 P.M. D. STRATHMAN MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 10 MINUTES, D. BADER SECONDED. CARRIED 5 AYES.

8:52 P.M. D. BADER MOTIONED TO GO INTO REGULAR SESSION, D. STRATHMAN SECONDED. CARRIED 5 AYES.

8:55 P.M. C. PORTER MOTIONED TO ADJOURN. SECONDED BY J. HUGHES. CARRIED 5 AYES.

Regular Meeting
April 10, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader (Absent), Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer

Other Persons Present: Mike Schrant KDNS Radio, Judy Fiala, Sheri Naasz Cushing Insurance Agency, Katie Cheney Attorney at Law, Bill Brummer Triple B Salvage, Paul Schaar, Noah Aramendi, Jordan Flower

Consent Agenda:

- A. Approval of Minutes March 13, 2013 Regular Meeting, April 4, 2013 Special Meeting
- B. Approval of Claims Ordinance #1424A
- C. Fence Permit: I. Brummer, Bill Brummer
- D. Building Permits: Joan Wagner, Stan Hofts
- E. Wyoming Shelter: Tonja Bisnette
- F. Livestock Permit: I. Brummer

C. PORTER MOTIONED TO APPROVE THE CONSENT AGENDA NOTING THAT A TWO FOOT HEIGHT VARIANCE BE ALLOWED TO BILL BRUMMER'S FENCE PERMIT TO BE IN COMPLIANCE WITH THE KANSAS DEPARTMENT OF TRANSPORTATION REGULATIONS. J. CORNELY SECONDED. CARRIED. 4 AYES.

Public Comment & Scheduled Visitor(s)

Katie Cheney Attorney at Law was in attendance at the request of the mayor and council. Introductions were made.

Judy Fiala and Sheri Naasz from The Cushing Insurance Agency presented the 2013 Renewal with the EMC Insurance Company. A few items were updated in the review process.

J. CORNELY MOTIONED TO ACCEPT THE 2013 RENEWAL QUOTE PRESENTED BY THE CUSHING INSURANCE AGENCY WITH STATED CHANGES, J. HUGHES SECONDED. CARRIED. 4 AYES.

Unfinished Business:

Buildings on Wisconsin Street:

Tabled until the next Council Meeting on May 8, 2013.

Police Officer:

8:30 P.M. C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 20 MINUTES FOR NON-ELECTED PERSONNEL WITH THE RIGHT TO CALL PAUL SCHAAR. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

8:50 C. PORTER MOTIONED TO GO INTO REGULAR SESSION. J. HUGHES SECONDED. CARRIED. 4 AYES.

Code Book Update:

P. Brummer conveyed that C. Weeks had been working with Larry Baer to resolve some of his questions.

Sign Replacement (Mile Marker 203.395):

The Council reviewed a proposal submitted by Bell Signs to construct a new sign that would promote the Lakeside Park and Golf Course at Mile Marker 203.395 located on US 24. **J. CORNELY MOTIONED TO PURCHASE THE 5'x 10' 2 SIDED SIGN AT THE COST OF \$1122.00 FROM BELL SIGNS, J. HUGHES SECONDED. CARRIED. 4 AYES.**

Ordinance No 1058 and 14-202:

Changing the street names in Ordinance No. 1058 and 14-202. Harry Gantenbein is working on the changes. Tabled until the next Council Meeting May 8, 2013.

Golf Course Storage Building:

Tabled until the next Council Meeting May 8, 2013

New Business:

Cawker City Public Library nominee:

The Cawker City Library would like to present Viki Aramendi as their nomination for a new Library Board Member. **J. CORNELY MOTIONED TO ACCEPT VIKI ARAMENDI NOMINATION TO SERVE AS A NEW LIBRARY BOARD MEMBER, J. HUGHES SECONDED. CARRIED. 4 AYES.**

Cawker City Public Library Summer Reading Program:

The Library has requested a donation for the Summer Reading Program. **J. CORNELY MOTIONED TO DONATE \$150.00 TO THE CAWKER CITY LIBRARY SUMMER READING PROGRAM, C. PORTER SECONDED. CARRIED. 4 AYES.**

City Employee Reports:

Reling:

D. Reling informed the Council he had received several applicants for summer help.

9:14 P.M. D. STRATHMAN MOTIONED TO GO INTO EXECUTIVE SESSION FOR 20 MINUTES FOR NON-ELECTED PERSONNEL WITH D. RELING, J. CORNELY SECONDED. CARRIED. 4 AYES.

9:34 P.M. C. PORTER MOTIONED TO GO BACK INTO REGULAR SESSION, J. CORNELY SECONDED. 4 AYES.

Brummer:

Mayor & Council Reports:

C. Porter and J. Cornely made some comments about the play equipment needing updated at the Lakeside Park and City Park. All agreed the cost for new equipment is substantial. D. Reling plans on making some repairs this spring.

9:46 P.M. C. PORTER MOTIONED TO ADJOURN, J. HUGHES SECONDED. CARRIED 4 AYES.

Special Council Meeting
April 18, 2013, 7:00 p.m.
Municipal Building
Cawker City, Kansas 67430

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TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, APRIL 18, 2013 AT 7:00 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

- 1. POLICE OFFICER**
- 2. SUMMER HELP**

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes
City Employees Present: Pamila Brummer,
Other Persons Present:

Mayor Wayne Musgrove called the meeting to order.

C. PORTER MOTIONED TO HIRE THE APPLICANTS THAT D. RELING HAD RECOMMENDED WITH THE PAY SET FOR THE SUMMER HELP AT \$9.00 AN HOUR AND THE GOLF COURSE HELP AT \$10.00 AN HOUR, D. STRATHMAN SECONDED. CARRIED. 5 AYES.

7:21 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 30 MINUTES, D. STRATHMAN SECONDED. CARRIED 5 AYES.

7:51 P.M. C. PORTER MOTIONED TO GO BACK INTO REGULAR SESSION, J. CORNELY SECONDED. CARRIED. 5 AYES.

7:55 P.M. D. STRATHMAN MOTIONED TO GO INTO EXECUTIVE SESSION FOR NON ELECTED PERSONNEL FOR 15 MINUTES, D. BADER SECONDED. CARRIED. 5 AYES.

8:10 P.M. C. PORTER MOTIONED TO GO BACK INTO REGULAR SESSION, D. BADER SECONDED. CARRIED. 5 AYES.

8:16 P.M. D. STRATHMAN MOTIONED TO ADJOURN. J. HUGHES SECONDED. CARRIED. 5 AYES.

Special Council Meeting
April 23, 2013, 5:30 p.m.
Municipal Building
Cawker City, Kansas 67430

3192

DOUG BADER, COUNCIL PRESIDENT, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, APRIL 23, 2013 AT 5:30 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

1. NON-ELECTED PERSONNEL

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. DOUG BADER, COUNCIL PRESIDENT**

Council Present: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes

City Employees Present: David Reling, Pamila Brummer

Other Persons Present: Ken Moore

Council President Doug Bader called the meeting to order.

D. STRATHMAN MOTIONED TO HIRE KENNETH B. MOORE AS THE CHIEF OF POLICE/PUBLIC CODE OFFICER WITH THE PAY SET FOR \$14.00 AN HOUR EFFECTIVE MONDAY APRIL 29, 2013 WITH A SIX MONTH PROBATIONARY PERIOD PENDING HIS DRUG TEST D. BADER SECONDED. CARRIED. 5 AYES.

C. PORTER MOTIONED TO ALLOW K. MOORE TO PURCHASE ONE COAT AND TWO NEW SHIRTS WITH PATCHES FOR HIS UNIFORM FROM PDQ IN SALINA J. CORNELY SECONDED. CARRIED 5 AYES.

D. BADER COUNCIL PRESIDENT ADMINISTERED THE OATHE OF OFFICE TO K. MOORE.

5:56 P.M. C. PORTER MOTIONED TO ADJOURN. J. HUGHES SECONDED. CARRIED. 5 AYES.

Regular Meeting
May 8, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes (Absent), Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore, Harry Gantenbein City Attorney

Other Persons Present: Mike Schrant KDNS Radio, Judy Fiala Cushing Insurance Agency, Katie Cheney Attorney at Law, Erin Allen Midland GIS, Heather Hartman Solomon Valley Economic, Scott Hartman, Scott Wright Attorney at Law

Oath of Office: City Clerk, P. Brummer administered the Oath of office to the newly re-elected Council members D. Bader, D. Strathman, and J. Cornely

Consent Agenda:

- A. Approval of Minutes April 10, 2013 Regular Meeting, April 18, & April 23, 2013 Special Meeting
- B. Approval of Claims Ordinance #1425A
- C. Fence Permit:
- D. Building Permits: Sunflower Mfg./Agco Corp., Lee Mick
- E. Wyoming Shelter:
- F. Livestock Permit: Maurice Depoy, Ron Ochs

C. PORTER MOTIONED TO APPROVE THE CONSENT AGENDA WITH AN ADDITION BEING MADE TO THE APRIL 23, 2013 SPECIAL MEETING MUNUTES THAT KENNETH B. MOORE ALSO BE LISTED AS THE PUBLIC CODE OFFICER. J. CORNELY SECONDED. D. BADER ABSTAINED. CARRIED. 3 AYES.

Public Comment & Scheduled Visitor(s)

Judy Fiala from The Cushing Insurance Agency presented a Safety Dividend check to the City for \$2,062.11.

J. Fiala also explained the changes that were made to the 2013 Renewal policy with the EMC Insurance Company. A few items were updated which lowered the original quote presented at the last Council meeting. The Council unanimously accepted the new quote of \$34,212.00.

Erin Allen with Midland GPS presented to the Council information on a 70/30 Grant that was available through FEMA. The Grant helps cover the cost of GPS mapping. E. Allen stated that the project usually takes a total of 4 weeks to complete and the approximate cost to the City after reimbursement would be around \$3,000.00.

Unfinished Business:

Buildings on Wisconsin Street:

H. Gantenbein stated that the City was clear to proceed.

Code Book Update:

In process at this time.

Sign Replacement (Mile Marker 203.395):

P. Brummer announced to the Council that the city was awarded \$500.00 from the Mitchell County Convention and Tourism Committee to help with the purchase of the new sign. Bell Signs constructed the new sign that will promote the Lakeside Park and Golf Course at Mile Marker 203.395 located on US 24.

Ordinance No 1058 and 14-202:

Changing the street names in Ordinance No. 1058 and 14-202. Harry Gantenbein submitted the first draft of Ordinance No 1124 for the Council to review. Tabled until the next Council Meeting June 12, 2013.

Golf Course Storage Building:

Tabled until the next Council Meeting June 12, 2013.

New Business:

7:58 C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 10 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH ATTORNEY HARRY GANTENBEIN AND ALSO ATTORNEY SCOTT WRIGHT. D. BADER SECONDED. CARRIED. 4 AYES.

8:08 D. BADER MOTIONED TO RETURN TO REGULAR SESSION. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

Cawker City Public Library nominee:

The Cawker City Library would like to present Viki Aramendi and D'Meris Musgrove as new Library Board Members serving their first term. **C. PORTER MOTIONED TO ACCEPT VIKI ARAMENDI AND D'MERIS MUSGROVE AS NEW LIBRARY BOARD MEMBERS, D. BADER SECONDED. CARRIED. 4 AYES.**

No Housing Appointments-Tabled until next Council Meeting June 12, 2013.

J. CORNELLY MOTIONED TO REAPPOINT W. MUSGROVE AS THE KANSAS MUNICIPAL ENERGY AGENCY BOARD OF DIRECTOR AND J. HUGHES AS THE ALTERNATE. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

Mayors Appointments:

City Appointments: **City Clerk**-Pamila Brummer, **Assistant City Clerk**-Carol Weeks, **City Treasurer**-Carol Weeks, **City Police/Code Enforcement Officer**-Ken Moore, **City Attorney**-Katie Cheney, **City Judge**-Bonnie Wilson, **Utilities Superintendent**-David Reling, **Assistant Utilities Superintendent**-Mark Harding, **Street Foreman**-Justin Crawford, **Fire Chief**-Chris Thorton, **Assistant Fire Chief**-Justin Crawford, **Insurance Agency of Record**-Cushing Agency, **Official Bank Depositary**-F & M State Bank, **Official Newspaper**-Cawker City Ledger, **Utility Hearing Officer**-Rollin Roth, **Five Year Plan For City Park Committee**-Rollin Roth, Shannon Schlaefli, Roye Bird, Tom Chance, **Council Committees**- remain the same.

D. BADER MOTIONED TO ACCEPT AND APPROVE THE MAYORS APPOINTMENTS. C. PORTER SECONDED. CARRIED. 4 AYES.

Tree Board Appointments:

Mark Harding 5-2014, Carol Weeks 5-2015, Justin Crawford 5-2015, Craig Jones 5-2015, Kay Jones 5-2016.

J. CORNELLY MOTIONED TO ACCEPT THE TREE BOARD APPOINTMENTS. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

D. Reling relayed a need for the Fire Department to replace 6 of the pagers at some point. No action was taken, Reling will do some research and report back to the Council.

The City power washer needs to be replaced. D. Reling has checked on a suitable replacement.

D. BADER MOTIONED TO PURCHASE A 3000PSI PRESSURE WASHER FROM KOSTERS LUMBER AT THE COST OF \$669.99. J. CORNELLY SECONDED. CARRIED. 4 AYES.

Pipe for the playground perimeter will cost \$1100.00.

J. CORNELLY MOTIONED TO PURCHASE THE PIPE TO RECONSTRUCT THE PERIMETER AROUND THE PLAYGROUND EQUIPMENT AREA AT THE CITY PARK AT THE COST OF \$1100.00. C. PORTER SECONDED. CARRIED. 4 AYES.

Joe Hollerich approached D. Reling about replacing part of the sidewalk that adjoins his rental property that is located near the School. He made an offer to do all the labor at no cost to the City, if the City would be willing to pay for the cement. J. Hollerich conveyed to D. Reling that a lot of the kids walk in the street to avoid the broken sidewalk. The Council took no action at this time. The Code book would need to be referenced as there are codes in place that would have to be followed.

City Employee Reports:

Reling:

D. Reling let the Council know that a Seal went out of the City Sweeper and that it would cost approximately \$1390.00 to replace.

D. BADER MOTIONED TO REPLACE THE BROKEN SWEEPER SEAL. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

D. Reling also requested that he be allowed to purchase a Weed-eater.

C. PORTER MOTIONED TO PURCHASE A NEW WEED-EATER. J. CORNELLY SECONDED. 4 AYES.

Cunningham, Inc. contacted D. Reling about a Coating Agreement this pertains to painting the City Water Tower. Cunningham offered to do the procedure at a reduced price to the City if the City would agree to their schedule. Reling said he would like to have time to look over all options. No action was taken.

Brummer:

P. Brummer informed the Council that the City was in need of a new phone system. Cunningham submitted a proposal. No action was taken at this time.

Moore:

K. Moore requested that the Council let him attend a Two day training at the Kansas Law Enforcement Center at Yoder, Kansas. Moore also addressed the Council with a suggestion of a Public Notice informing the residents that we now have a City Police/Public Code Officer on duty and that the City will be focusing on Code enforcement issues.

Mayor & Council Reports:

9:46 P.M. C. PORTER MOTIONED TO ADJOURN, D. STRATHMAN SECONDED. CARRIED 4 AYES.

Special Council Meeting
May 22, 2013, 7:00 p.m.
Municipal Building
Cawker City, Kansas 67430

3192

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, APRIL 18, 2013 AT 7:00 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

- 1. WATER TOWER (PAINTING)**
- 2. LAWNMOWER**

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes (Absent)

City Employees Present: David Reling, Ken Moore, Pamila Brummer,

Other Persons Present:

Mayor Wayne Musgrove called the meeting to order.

D. BADER MOTIONED TO ACCEPT THE PROPOSAL FROM CUNNINGHAM, INC. TO RECOAT THE CITY WATER TOWER AT THE COST OF \$19,579.00 TO BE TAKEN OUT OF THE WATER RESERVE FUND. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

J. CORNELLY MOTIONED TO PURCHASE A NEW JOHN DEERE Z930M LAWNMOWER FROM CARRICO IMPLEMENT AT A COST OF \$6,500.00 AFTER TRADE IN, WITH \$4,000.00 TO BE TAKEN OUT OF THE MUNICIPAL RESERVE FUND, \$500.00 TO BE TAKEN OUT OF THE GOLF FUND, AND \$2,000.00 TO BE TAKEN OUT OF THE SPECIAL PARKS AND RECREATIONAL FUND. C. PORTER SECONDED. CARRIED. 4 AYES.

7:24 P.M. C. PORTER MOTIONED TO ADJOURN. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

Regular Meeting
June 12, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore, Katie Cheney City Attorney

Other Persons Present: Mike Schrant & Dan Page, KDNS Radio, Nicole McDaniel, North Central Regional Planning Commission, Kathy Bowles, Community Club, Marge Loyd, LeRoy Loyd

Consent Agenda:

- A. Approval of Minutes May 8, 2013 Regular Meeting, May 22, 2013 Special Meeting
- B. Approval of Claims Ordinance #1426A
- C. Fence Permit: Chris Thornton
- D. Building Permits: Leonard Ranney, Dean Weeks
- E. Wyoming Shelter: Michele Hahn
- F. Livestock Permit: Herman Wiese, Selena Storer

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA C. PORTER SECONDED. CARRIED. 5 AYES.

Public Comment & Scheduled Visitor(s)

K. Bowles was present to ask the Council if they would donate \$500.00 to the Community Club to help off-set the cost of the meal that the Community Club provides at the Cawker City Picnic, and an additional \$200.00 for prizes that are awarded at the Kids Games. **C. PORTER MOTIONED TO DONATE \$500.00 TO THE COMMUNITY CLUB TO HELP OFF-SET THE COST OF THE MEAL AT THE CAWKER CITY PICNIC WITH AN ADDITIONAL \$200.00 GOING TO THE COST OF PRIZES THAT ARE DISTRIBUTED AT THE KIDS GAMES TO BE TAKEN OUT OF THE SPECIAL PARKS AND RECREATION FUND. J. CORNELY SECONDED. CARRIED. 5 AYES.**

Mike Schrant asked to visit with the Council. He introduced Dan Page. D. Page will be taking M. Schrant's place on KDNS radio. M. Schrant informed the Council that he would still be attending the Cawker City Council meetings. He also shared with the group that he will be the Marketing Director for USD 272. His main focus would be building Community Development and would like to work with City on future projects.

Nichole McDaniel from North Central Regional Planning Commission was in attendance to have the Mayor sign the acceptance of the Environmental study. Mayor Wayne Musgrove Signed. N. McDaniel explained to the Council the sequence of events that will be taking place. The Grant will allow 11 Rehabilitations and 5 Demolitions of vacant properties. Publications will be in the Cawker City Ledger.

Unfinished Business:

7:56 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR ATTORNEY/CLIENT PRIVILEGES WITH ATTORNEY KATIE CHENEY AND ALSO KEN MOORE CITY POLICE/PUBLIC CODE OFFICER FOR 10 MINUTES. C. PORTER SECONDED. CARRIED. 5 AYES.

8:06 D. BADER MOTIONED TO RETURN TO REGULAR SESSION. D. STRATHMAN SECONDED. CARRIED. 5 AYES.

Buildings on Wisconsin Street:

A Resolution of the City of Cawker City, Kansas, establishing a time and place for a hearing, pursuant to K.S. A. 12-1750, ET. SEQ., and Chapter IV, Article 3 of the Code of the Cawker City, Kansas, at which time, persons having an interest in the named structures may appear and show cause why such structure should not be condemned and ordered repaired or demolished as unsafe or dangerous structures. **D. BADER MOTIONED TO ACCEPT RESOLUTION NO. 01-2013. J. CORNELEY SECONDED. CARRIED. 5 AYES.**

Ordinance No. 1124:

An Ordinance amending Chapter 14, Article 2, Local Traffic Regulations, of the Code of The City of Cawker City, Kansas. **C. PORTER MOTIONED TO ACCEPT Ordinance No. 1124. D. BADER SECONDED. CARRIED. 5 AYES.**

Truck/Trailer Parking Ordinance first draft was tabled until the next Council Meeting on July 10th 2013.

Fire Department Pagers:

D. Reling checked on prices to replace old pagers. Pierce Electronics gave the best price with more options at \$2820.00. **D. BADER MOVED TO PURCHASE SIX PAGERS FROM PIERCE ELECTRONICS AT THE COST OF \$2820.00 TO BE TAKEN OUT OF THE GENERAL FUND. J. HUGHES SECONDED. CARRIED. 5 AYES.**

Code Book Update:

In Process at this time.

Housing Appointments:

No Housing Appointments-Tabled until next Council Meeting July 10, 2013

Golf Course Storage Building:

Tabled until the next Council Meeting July 10, 2013.

New Business:

Repeal Resolution No. 02-2012

A Resolution that would lift Resolution No. 02-2012 prohibiting the use of fireworks within the boundaries of Cawker City, Kansas, at the Lakeside Park, and Golf Course.

C. PORTER MOTIONED TO NOT TO ACCEPT RESOLUTION NO. 02-2013. J. CORNELLY SECONDED. CARRIED. 5 AYES.

Ordinance No. 1125:

An Ordinance making certain amendments to Article 3, Fireworks, Chapter 7 of the Code of The City of Cawker City, Kansas. **C. PORTER MOTIONED TO ACCEPT ORDINANCE NO. 1125 D. STRATHMAN SECONDED. CARRIED. 5 AYES.**

Concealed Carry Law/Exemption:

The City will not apply for the exemption.

City Employee Reports:

Reling:

D. Reling will need to purchase 150 yards of rock from Ron Schlaefli and 75 tons of crushed concrete at the total cost of \$2100.00 **J. CORNELLY MOTIONED TO PURCHASE THE NEEDED SUPPLIES AT \$2100.00 J. HUGHES SECONDED. CARRIED. 5 AYES.**

D. Reling also requested that he be allowed to purchase electric poles.

Brummer:

P. Brummer informed the Council that the City sent out a Thank you to Bob Cunningham. The City will also be receiving a quote from the insurance company next month for the Cook Off. The City has completed their yearly Audit and Michelle Huddle CPA of Swindoll Janzen Hawk & Loyd, LLC. will be at the next meeting to give her report.

Moore:

K. Moore reported to Council the activities he has been working on. He has also requested that the Police committee do a ride along to point out problem areas within the City boundaries.

Mayor & Council Reports:

Jim Hughes:

Can we fix Corrosive Pipes? J. Hughes would like to know if there is a solution for this problem.

Carol Porter:

C. Porter wanted an update on a few items. 1) The new Security Cameras have not been installed. 2) The Golf Building we are still waiting for an answer. 3) Sidewalks are the Property owner's responsibility according to our Code Book.

9:28 P.M. D. BADER MOTIONED TO ADJOURN, D. STRATHMAN SECONDED. CARRIED 5 AYES.

Regular Meeting
July 10, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore

Other Persons Present: Mike Schrant, KDNS Radio, Michelle Huddle, Swindoll, Janzen, Hawk & Loyd, LLC

Consent Agenda:

A. Approval of Minutes June 12, 2013 Regular Meeting

B. Approval of Claims Ordinance #1427A

C. Fence Permit:

D. Building Permits: Leonard Bowles, Bill Walsh, Rollin Roth, Leonard Bowles, Paula Newlin

E. Wyoming Shelter/Golf Club House: Elaine Dean (6-14-2014)

F. Livestock Permit:

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA WITH A VARIANCE GRANTED TO THE P. NEWLIN BUILDING PERMIT. J. CORNELY SECONDED. CARRIED. 5 AYES.

Public Comment & Scheduled Visitor(s)

Michelle Huddle of Swindoll, Janzen, Hawk & Loyd, LLC Certified Public Accountants was present. Huddle presented the Audit Report. No violations were found for the year of 2012. **C. PORTER MOTIONED TO APPROVE THE 2012 AUDIT REPORT. J. HUGHES SECONDED. CARRIED. 5 AYES.**

Unfinished Business:

Ordinance No. 1126:

Truck/Trailer Parking Ordinance 1126 was tabled until the next Council Meeting on August 14th 2013.

Code Book Update:

Code Book Update P. Brummer communicated that progress is being made.

Housing Appointments:

Housing Board Appointments remain tabled until the August 14th Council Meeting.

New Business:

Water Wells:

D. Reling reported to the Council that there has been an ongoing problem with the soft start at the Water Wells. He has called in two electricians to help determine the problem. He advised the Council that a Special Meeting may have to be called if the problem is determined.

Approval: (Housing Grant)

P. Brummer asked Council to Approve the Housing Quality Standards, Contract Conditions, Housing Plan, and Housing Recaptured Funds Plan. **D. BADER MOTIONED TO APPROVE THE HOUSING QUALITY STANDARDS, CONTRACT CONDITIONS, HOUSING PLAN, AND HOUSING RECAPTURED FUNDS PLAN. J. CORNELY SECONDED. CARRIED. 5 AYES.**

Trailer House Specifications:

D. Reling would like the City to review the policies on Trailer Houses. He stated that many of the new Trailer Houses are larger and take more room to sit down leaving the Ordinances out dated.

City Employee Reports:

Reling:

The US Bureau of Reclamation and The Kansas Department of Wildlife, Parks & Tourism (Department) has granted the Compliance Clearances for the Cawker City Public Golf Course Building Addition.

D. Reling informed the Council that 40' Electric Poles needed to be ordered. **C. PORTER MOTIONED TO PURCHASE THE 40' ELECTRIC POLES OUT OF THE ELECTRIC FUND. D. BADER SECONDED. CARRIED. 5 AYES.**

Reling asked Council to take notice of the new LED Street Light that had been installed by the Post Office.

Brummer:

P. Brummer asked the Council if they would like to have Greg German develop a new website for Cawker City, no action was taken at this time. The Council would like to look over his proposal.

P. Brummer also requested that the Council consider joining the Kansas Municipal Energy Agency in intervening in the SECI Formula Transmission Rate Filing. The intention of KMEA to intervene so that the agency and members are properly represented during the filing and so that we can gain more knowledge and insight into what all is in the newly proposed rate. The City cost would be \$469.38. **J. HUGHES MOTIONED THAT THE CITY OF CAWKER CITY JOIN KANSAS MUNICIPAL ENERGY AGENCY IN THE INTERVENTION PROCESS AT THE COST OF \$469.38 TO BE TAKEN OUT OF THE ELECTRIC FUND. D. BADER SECONDED. CARRIED. 5 AYES.**

Moore:

K. Moore submitted to the Council a Police Department Report. Moore asked to attend a class at the Kansas Law Enforcement Training Center. He will receive a Certificate of Attendance. Council had no objections with K. Moore attending.

Officer K. Moore submitted a request to purchase a new Scanner and Charger at the cost of \$469.00. **J. CORNELLY MOTIONED TO PURCHASE A NEW SCANNER AND CHARGER AT THE COST OF \$469.00 FROM HOMMAN ELECTRONICS. C. PORTER SECONDED. CARRIED. 5 AYES.**

Mayor & Council Reports:

10:30 P.M. C. PORTER MOTIONED TO ADJOURN, J. HUGHES SECONDED. CARRIED 5 AYES.

Special Council Meeting
July 23, 2013, 4:00 p.m.
Municipal Building
Cawker City, Kansas 67430

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, JULY 23, 2013 AT 4:00 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

- 1. CAWKER CITY PARK AND LAKESIDE GOLF COURSE RULES & REGULATIONS**
- 2. 2014 BUDGET**
- 3. STREET OIL**

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Jan Cornely, Doug Strathman (Absent) Jim Hughes (Absent)

City Employees Present: David Reling, Ken Moore, Pamila Brummer, Carol Weeks

Invited Guests: Rick Martin, Scott Skucius representing Kansas Department of Wildlife, Parks and Tourism

Other Persons Present: Jay Bingesser, Ron Buller, Melvin Brummer, Nick Werthmann, Bill Brummer

Mayor Wayne Musgrove called the meeting to order.

CAWKER CITY PARK AND LAKESIDE GOLF COURSE RULES AND REGULATIONS:

R. Martin Regional Supervisor was present to help define the term "DAY USE" He stated there had been some confusion by several parties. Mr. Martin explained that his understanding of the term would be from Sunrise to Sunset. He said an actual time frame would not be feasible due to seasonal time changes. He went on to inform the Council that now would be the time to review and plan for the lease renewal if the City wanted to make changes.

Several questions were asked by individuals that were present. The main topic was access restrictions and the effect it may cause on our area. R. Martin listened to the many concerns and advised those present that he could not change set regulations and that the U.S. Bureau of Reclamation as well as the Kansas Department of Wildlife, Parks and Tourism would have to accept any proposed changes in the future.

STREET OIL:

D. Reling requested that the Council allow him to purchase a semi load of oil to repair more streets. **D. BADER MOTIONED TO HAVE D. RELING PURCHASE A SEMI LOAD OF OIL FOR STREET REPAIRS AT THE ESTIMATED COST OF \$18500.00 OUT OF STREET MAINTANACE FUND & SPECIAL HIGHWAY FUND. J. CORNELY SECONDED. CARRIED. 3 AYES.**

2014 BUDGET:

Council looked over the 2014 proposed Budget prepared by Wayne Musgrove. Council members asked several questions as they went through the Budget. The main concern was the Mill Levy. The proposed Budget will only increase the mill rate by .268 which will not affect our maximum tax levy and will not require an Ordinance.

C. PORTER MOTIONED TO ACCEPT THE 2014 PROPOSED BUDGET FOR PUBLICATION. PUBLIC HEARING WILL BE SET FOR 7:30 AUGUST 14TH AT THE REGULAR COUNCIL MEETING. J. CORNELY SECONDED. CARRIED. 3 AYES.

6:10 P.M. C. PORTER MOTIONED TO ADJOURN. D. BADER SECONDED. CARRIED. 3 AYES.

Regular Meeting
August 14, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

7:30 P.M. PUBLIC HEARING FOR THE 2014 BUDGET

No Citizens were present for the Public Hearing.

C. PORTER MOTIONED TO APPROVE THE 2014 BUDGET. D. BADER SECONDED. CARRIED. 4 AYES.

7:49 P.M. D. BADER MOTIONED TO CLOSE THE PUBLIC HEARING. C. PORTER SECONDED. CARRIED. 4 AYES.

**7:50 P.M. PUBLIC HEARING FOR THE DEMOLITION OF STRUCTURES 727, 729, 731 WISCONSIN STREET
RESOLUTION 02-2013.**

No Citizens were present for the Public Hearing. October 9th 2013 will be the demolition deadline for the Owners. K. Cheney will check with the Lien Holders. **J. CORNELLY MOTIONED TO PASS RESOLUTION 02-2013.**

D. STRATHMAN SECONDED. CARRIED. 4 AYES.

**7:57 P.M. CAROL PORTER MOTIONED TO CLOSE
THE PUBLIC HEARING. D. BADER SECONDED. CARRIED. 4 AYES.**

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes (Absent), Doug Strathman

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore, Katie Cheney, City Attorney

Other Persons Present: Mike Schrant, KDNS Radio, Ed Debesis & Richard Budke, Mitchell County Emergency Medical Services

Consent Agenda:

- A. Approval of Minutes July 10, 2013 Regular Meeting, Approval of Minutes July 23, 2013 Special Meeting
- B. Approval of Claims Ordinance #1428A
- C. Fence Permit:
- D. Building Permits: Jim Wiles, Allen DePoy
- E. Wyoming Shelter/Golf Club House:
- F. Livestock Permit:

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA WITH THE ADDITION TO THE SPECIAL MEETING MINUTES. P. BRUMMER WOULD LIKE TO HAVE IT STATED IN THE MINUTES THAT FUNDS WERE ALSO USED OUT OF THE SPECIAL HIGHWAY FUND TO PURCHASE THE STREET OIL. J. CORNELLY SECONDED. CARRIED. 4 AYES.

Public Comment & Scheduled Visitor(s)

Ed Debesis from the Mitchell County Disaster Board extended an invitation to the City Council to attend the meeting on August 21, 2013 at the Beloit EMS Building. He also thanked the Council for the Cawker City EMS Station.

Wayne Musgrove and Pamila Brummer will attend.

Unfinished Business:

Ordinance No. 1126:

Truck/Trailer Parking Ordinance 1126 will be revised with the following changes (change 24 hours to 72 hours, take out section #2, and Repeal Ordinance No. 1055 & 1058) this will be tabled until the next Council Meeting on September 11th 2013.

Code Book Update:

K. Cheney communicated that progress is being made and the end is near. Building Codes were discussed and the consensus of the Council was to leave our current Codes in place.

Housing Appointments:

Housing Board Appointments remain tabled until the September 11th Council Meeting.

Website:

The Council is interested in a Website. P. Brummer will gather more information and report back to the Council at the September 11th Council Meeting.

Trailer House Specifications:

The City at this time has not made any decisions on this matter.

Picnic Insurance:

P. Brummer reported the Insurance for the Cawker City Cook-off and Picnic was in place at the cost of \$344.50

New Business:

Approval: (Housing Grant)

P. Brummer asked Council to Approve the Demolition Permission Slip and the Application Selection Criteria updates. **D. STRATHMAN MOTIONED TO APPROVE THE DEMOLITION PERMISSION SLIP AND THE APPLICATION SELECTION CRITERIA UPDATES. J. CORNELLY SECONDED. CARRIED. 4 AYES.**

4 DRAWER FIREPROOF VERTICAL FILE CABINET:

P. Brummer would like the Council to approve the purchase of a locking fire proof file cabinet from Quill.

D. BADER MOTIONED TO PURCHASE A LOCKING FIRE PROOF FILE CABINET FROM QUILL. D. STRATHMAN SECONDED. CARRIED. 4 AYES.

Voting Delegate for the Kansas League of Municipalities:

C. PORTER MOTIONED TO HAVE WAYNE MUSGROVE REPRESENT CAWKER CITY AS VOTING DELEGATE FOR THE KANSAS LEAGUE OF MUNICIPALITIES AND DOUG STRATHMAN TO SERVE AS THE ALTERNATE VOTING DELEGATE. J. CORNELLY SECONDED. CARRIED. 4 AYES.

City Employee Reports:

Reling:

D. Reling reported that the South Well still has unresolved issues and he is looking for a solution.

He also informed the Council that the Golf Cart needs to have the motor rebuilt. **D. BADER MOTIONED TO HAVE THE GOLF CART ENGINE REPAIRED. D. STRATHMAN SECONDED. CARRIED. 4 AYES.**

Reling asked the Council if they would like to hold off on the Sweeper purchase until next year, this would allow time for Funds to rebuild. The Council agreed with Reling.

Brummer:

P. Brummer reported to Council that the recaptured funds had been received from the sale of one of the homes that had been in the previous Grant. Brummer also stated that she would need to attend the Non State Group Session Training in Hays on September 6, 2013. She informed the Council that the Public Meeting for the Cawker City Housing Grant has been set for September 4th, 2013 at 7:00 P.M. at the Cawker City Senior Center.

Moore:

K. Moore submitted to the Council a Police Department Report. Moore asked Council to consider an Officer Reserve Program. Council was open to this idea, several questions were discussed no action was taken at this time.

Officer K. Moore is requesting information on the 800 Radio from Pierce Electronics and he is checking into a Spot Light that could be mounted on the Police Vehicle.

Mayor & Council Reports:

D. Bader:

J. Crawford would like to sell a Snap-On tool box.

C. Porter:

C. Porter suggested that we put a reminder on the City Channel to blow clippings inward instead of into the streets.

J. Cornely:

J. Cornely mentioned that a few people approached her and were concerned with old Trailer houses in town.

11:30 P.M. D. BADER MOTIONED TO ADJOURN. C. PORTER SECONDED. CARRIED. 4 AYES.

Special Council Meeting
September 04, 2013, 7:00 p.m.
Cawker City Senior Center
Cawker City, Kansas 67430

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY SENIOR CENTER, SEPTEMBER 04, 2013 AT 7:00 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

1. PUBLIC INFORMATION MEETING (HOUSING REHAB/DEMO GRANT)

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader (Absent), Carol Porter, Jan Cornely, Doug Strathman , Jim Hughes

City Employees Present: Pamila Brummer, Carol Weeks

Invited Guests: Nichole McDaniel and Carol Torkelson of The North Central Kansas Regional Planning Commission

Other Persons Present: Dean Weeks, Dan Depoy, Susan Scott, Frieda Augustine, J. A. Bingessor, Cheryl Duran, Nancy & Mark Bowles, Nicholas Koster, Sheila Culp, Tom & Marty White, John & Bonnie Edwards, Jesse Matlock, Doug Lowdon, Warren G. Applebee, Ann Merrill, Bobbie & Sharon Woods, Marion Brown, Larry Moore, Louise Buser, Steve Richardson, Victor Buser, Lottie Herod, Robert Foes, Herman Wiese, Stephen Facey, Jay Buser, Dionn Hake, Kevin Buser

7:04 P.M. Mayor Wayne Musgrove called the meeting to order.

Nichole McDaniel and Carol Torkelson gave a presentation explaining how the Housing Grant works. The Grant is expected but not limited to allow 11 Home Rehabilitations and 5 Demolitions. The meeting was open for the Public to ask questions.

7:46 P.M. C. PORTER MOTIONED TO ADJOURN. J. HUGHES SECONDED. CARRIED. 4 AYES.

Pamila K. Brummer, City Clerk

Approved _____

Regular Meeting
September 11, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Jim Hughes, Doug Strathman (Absent)

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore, Katie Cheney, City Attorney

Other Persons Present: Mike Schrant, KDNS Radio

Consent Agenda:

A. Approval of Minutes August 14, 2013 Regular Meeting

B. Approval of Claims Ordinance #1429A

C. Fence Permit: Craig Jones, Tammy Hoffman

D. Building Permits: Tom & Jean Petersen, Rita Moritz, Justin Crawford, Bill & Pamila Brummer, Larry Angell, Ray Gochanour

E. Wyoming Shelter/Golf Club House:

F. Livestock Permit: Craig Jones

C. PORTER MOTIONED TO APPROVE THE CONSENT AGENDA WITH THE CORRECTONS TO THE MINUTES AND THE PROVISIONS THAT HAVE BEEN SET BY THE COUNCIL. T. HOFFMAN FENCE PERMIT (IF FOR ANY REASON THE FENCE HAS TO BE MOVED IT WILL BE AT THE OWNERS EXPENSE). L. ANGELL BUILDING PERMIT (CONTAINER NEEDS TO BE SET OFF OF THE RIGHT-AWAY AND MOVED FURTHER BACK TO THE NORTH). BILL & PAMILA BRUMMER BUILDING PERMIT (PLACEMENT SHOULD BE FIVE FOOT OFF OF THE ALLEY), D. BADER SECONDED. CARRIED. 4 AYES.

Public Comment & Scheduled Visitor(s)

8:02 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 10 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH CITY ATTORNEY K. CHENEY. J. CORNELY SECONDED. CARRIED. 4 AYES.

8:12 C. PORTER MOVED TO RETURN TO REGULAR SESSION. J. HUGHES SECONDED. CARRIED. 4 AYES.

8:16 C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 10 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH K. CHENEY. J. CORNELY SECONDED. CARRIED. 4 AYES.

8:26 C. PORTER MOVED TO RETURN TO REGULAR SESSION. D. BADER SECONDED. CARRIED. 4 AYES.

Nothing to report at this time.

D. BADER MOTIONED TO TAKE OWNERSHIP OF THE BODEN (727 WISCONSIN) AND HISEROTE (LOT ON LAKE DRIVE NEAR ALLEY) PROPERTIES. J. CORNELY SECONDED. CARRIED. 4 AYES.

Unfinished Business:

Ordinance No. 1126:

D. BADER MOTIONED TO APPROVE ORDINACE NO. 1126 (SEMI-TRACTOR AND SEMI-TRAILER PARKING). C. PORTER SECONDED. CARRIED. 4 AYES.

Code Book Update:

K. Cheney informed the Council the Code Book should be complete after adding the newly adopted Ordinances.

Housing Appointments:

Housing Board Appointments remain tabled until the October 9th Council Meeting.

Website:

C. PORTER MOTIONED TO GO FORWARD WITH THE DEVELOPMENT OF A CITY WEB SITE. GREG GERMAN WILL BE HIRED TO CONSTRUCT. J. HUGHES SECONDED. CARRIED. 4 AYES.

Trailer House Specifications:

Table until October 9th Council Meeting.

New Business:

Ordinance No. 1127:

D. BADER MOTIONED TO APPROVE ORDINANCE NO. 1127 (INCORPORATING THE 2013 EDITION OF THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES). C. PORTER SECONDED. CARRIED. 4 AYES.

Ordinance No. 1128:

J. CORNELLY MOTIONED TO APPROVE ORDINANCE NO. 1128 (INCORPORATING THE 2013 EDITION OF THE UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES). J. HUGHES SECONDED. CARRIED. 4 AYES.

Curb & Gutter Repair under the Horse Trough in the City Park:

It was brought to the Cities attention by Steve Richardson the curb and guttering under the Horse Trough at the West end of the City Park was in need of repair before it's 100th Anniversary next year.

D. Reling will figure an estimated cost and report back to the Council at the October 9th Council Meeting.

Fire Department:

C. PORTER MOTIONED TO PURCHASE 6 NEW PAGERS, 4 FIRE TRUCK BATTERIES, AND HAVE THE AMERICAN AIRWORKS AIR COMPRESSOR (BREATHING MACHINE) SET UP PROPERLY WITH THE APPROXIMATE COST OF \$4300.00 ½ TO COME OUT OF THE GENERAL FUND AND THE OTHER ½ TO COME OUT OF THE MUNICIPAL EQUIPMENT RESERVE FUND. D. BADER SECONDED. CARRIED. 4 AYES.

Lakeside Yearbook Ad :

J. HUGHES MOTIONED TO PURCHASE A ¼ PAGE AD FOR THE LAKESIDE YEARBOOK AT THE COST OF \$50.00.

J. CORNELLY SECONDED. CARRIED. 4 AYES.

Library Board Nomination:

Virginia Wilson was nominated for the Library Board. Vikki Aramendi has resigned.

C. PORTER MOVED TO ACCEPT VIRGINIA WILSON LIBRARY NOMINATION. J. HUGHES SECONDED. CARRIED. 4 AYES.

City Employee Reports:

Reling:

D. Reling reported the side door needs to be replaced. **J. CORNELLY MOTIONED TO PURCHASE A NEW DOOR.**

D. BADER SECONDED. CARRIED. 4 AYES. Reling provided the Council with information for repairs and updating the electrical substation from the Solomon Corporation.

Brummer:

P. Brummer reported to Council that Certificate of Deposit No. 2512 for \$75,000.00 was cashed and deposited to the City checking account. Brummer also asked for permission to attend her final year at the Municipal Clerks Certification Institute and the Master Municipal Clerks Academy in Wichita Kansas. **D. BADER MOTIONED TO LET P. BRUMMER ATTEND THE MUNICIPAL CLERKS CERTIFICATION INSTITUTE AND THE MASTER MUNICIPAL CLERKS ACADEMY IN WICHITA KANSAS. J. HUGHES SECONDED. CARRIED. 4 AYES.**

Moore:

K. Moore submitted to the Council a Police Department Report. He also informed Council that he was able to obtain a new 800 Radio from the Mitchell County Emergency Management office, with the help of Scott Davies there was no cost incurred by the City.

Mayor & Council Reports:

9:50 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 15 MINUTES FOR NON-ELECTED PERSONNEL. C. PORTER SECONDED. CARRIED. 4 AYES.

10:05 P.M. C. PORTER MOTIONED TO RETURN TO REGULAR SESSION. J. CORNELLY SECONDED. CARRIED. 4 AYES.

10:08 P.M. C. PORTER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 15 MINUTES FOR NON-ELECTED PERSONNEL. D. BADER SECONDED. CARRIED. 4 AYES.

10:23 P.M. J. CORNELLY MOTIONED TO RETURN TO REGULAR SESSION. C. PORTER SECONDED. CARRIED 4 AYES.

No action was taken by Council at this time.

10:30 P.M. C. PORTER MOTIONED TO ADJOURN. J. HUGHES SECONDED. CARRIED. 4 AYES.

Pamila K. Brummer, City Clerk

Approved _____

Special Council Meeting
September 13, 2013, 4:00 p.m.
Municipal Building
Cawker City, Kansas 67430

TO THE HONORABLE WAYNE MUSGROVE, MAYOR, WE REQUEST THAT YOU CALL A SPECIAL MEETING OF THE CITY COUNCIL TO BE HELD AT CAWKER CITY MUNICIPAL BUILDING, SEPTEMBER 13, 2013 AT 4:00 P.M.

THE NATURE AND GENERAL PURPOSE OF THE SPECIAL MEETING IS:

- 1. RESERVE POLICE OFFICERS**
- 2. NON-ELECTED PERSONNEL**

**TO THE MEMBERS OF THE CITY COUNCIL,
I ACKNOWLEDGE YOUR REQUEST FOR A CALL FOR A SPECIAL MEETING OF THE COUNCIL AND ISSUE A CALL FOR SUCH A MEETING. WAYNE MUSGROVE, MAYOR**

Council Present: Doug Bader, Carol Porter, Jan Cornely, Doug Strathman (Absent), Jim Hughes
City Employees Present: Ken Moore, Pamila Brummer, Katie Cheney
Invited Guests: None
Other Persons Present: None

4:00 P.M. Mayor Wayne Musgrove called the meeting to order.

Reserve Police Officers:

The Council discussed with K. Cheney what the City needed to put in place to have Reserve Police Officers. K. Cheney felt that we first needed to establish City Guidelines and City Policy. K. Cheney will prepare a Waiver, Release, and Indemnification, for people who wish to "Ride Along".

4:20 P.M. D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 30 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH CITY ATTORNEY K. CHENEY WITH THE RIGHT TO CALL IN EMPLOYEES. J. CORNELY SECONDED. CARRIED. 5 AYES.

4:50 P.M. C. PORTER MOTIONED TO RETURN TO REGULAR SESSION. J. CORNELY SECONDED. CARRIED. 4 AYES.

No Action was taken at this time.

4:56 P.M. D. BADER MOTIONED TO ADJOURN. C. PORTER SECONDED. CARRIED. 4 AYES.

Pamila K. Brummer, City Clerk

Approved _____

Regular City Council Meeting
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Mayor Wayne Musgrove, Present and Presiding Called the Meeting to Order:

Roll Call: Doug Bader, Carol Porter, Doug Strathman, Jan Cornely, Jim Hughes absent

City Employees Present: Dave Reling, Carol Weeks, Ken Moore
Cheney City Attorney, Mike Schrant KDNS Radio

Other Persons Present: Bill Brummer, Katie

PLEDGE OF ALLEGIANCE

Consent Agenda:

- A. Approval of October 9, 2013 Minutes –Corrections: Jay & Debbie Taylor 12 foot variance , Motion about Brummer & Pahls Building permit , permits were held up pending more information. Michelle Huddle listing for insurance, change to insurance listing from Cushing Agency & EMC Insurance Co.
- B. Approval of Claims Ordinance #1431A
- C. Building Permits: Bill Brummer, Drew Duskie, Rick Stubbs, Deric Bergmann

CAROL PORTER MOTIONED TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS ON THE MINUTES. DISCUSSION WAS ABOUT A 5 FOOT VARIANCE ON THE BRUMMER BUILDING PERMIT AT 607 7TH STREET MOTION DIED- NO SECOND.

C.PORTER MOTIONED TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS ON THE MUNUTES, AND GIVING A 5 FOOT VARIANCE AT THE EAST SIDE OF THE ALLEY ON THE BRUMMER BUILDING PERMIT AT 607 7TH STREET. SECONDED BY J. CORNELY. CARRIED 4 AYES. HUGES ABSENT.

Public Comment & Scheduled Visitor(s):

K. Cheney addressed council concerning the demolition of the Wisconsin Street buildings. Bids were opened for the demolition of the building on 727,729,731 Wisconsin Street.

1. Diehl Enterprises Inc., Salina Ks. \$51500.00 Demolition and removal, Asbestos Inspection & report \$1000.00, for a total bid of \$52500.00.
2. Schlaefli Construction, Cawker City, Ks. \$42000.00 Demolition and Removal, Asbestos Inspection and Report \$1600.00, for a total bid of \$43600.00.

DOUG BADER MOTIONED TO ACCEPT THE SCHLAEFLI BID OF \$43600.00 FOR THE DEMOLITION AND REMOVAL OF STRUCTURE AND PRECEED WITH THE SIGNING OF THE CONTRACT AND ASBESTOS BID. D. STRATHMAN SECONDED. CARRIED 4 AYES.

Council looked at the Reserve Police Officer Police/Regulations that was in their packet. Cheney explained the reserve officer would be covered by workman’s compensation if council signed form K-Wc123 Election of Employer of Volunteer Workers. Cheney also told council there was a change in section 31 on the Reserve Officer Program, and #8 on the Reserve Officer Agreement.

It was the consensus of the council they would like this tabled till the December meeting so they could read over the information.

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Ordinance #1129 Fire Pit Regulations was also tabled till the December Meeting so council would have a chance to read it.

Code Book:

Cheney reported the League attorney had some questions with the parking ordinance. She was hopeful the book would be finished by the December meeting.

8:25 PM D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 20 MINUTES WITH CITY ATTORNEY KATIE CHENEY FOR LAWYER CLIENT MATTERS. SECONDED BY C. PORTER. CARRIED 4 AYES.

8:45PM D. BADER MOTIONED TO RETURN TO REGULAR COUNCIL. SECONDED BY C. PORTER. CARRIED 4 AYES

Cheney addressed council concerning the cities trailer house ordinance and trailer parks. She told council the State Regulation pertains only to new trailers not on used ones. According to the Cities ordinance , two or more trailer homes on a lot constitutes a Mobile home park. To construct a mobile home park, the owners have to submit a plan and drawing on how the park will be laid out.

Council consensus was that Bill Brummer and Dennis Pahls would need to resubmit their building applications with correct measurements of where the trailers are to be placed.

Curb & Gutter (horse trough) at City Park

Tabled until December Meeting

Library Christmas Activity Donation \$160.00

CAROL PORTER MOTIONED TO GIVE THE LIBRARY \$160.00 TO HELP WITH THEIR CHRISTMAS ACTIVITIES. J. CORNELY SECONDED. CARRIED 4 AYES.

Housing Grant Demolition Bids:

Housing Demolitions bids were made. The housing board recommends the bid be awarded to Schlaefli Construction for a bid of \$28400.00. The Loyd house at 608 Locust will be on hold until the Historical Society makes their final decision on the property. The other houses are approved for demolition. **J. CORNELY MOTIONED TO ACCEPT SCHLAEFLI CONSTRUCTION'S BID OF \$28400.00 AS RECOMMENDED BY THE HOUSING BID. THE LOYD HOUSE WILL BE HELD UNTIL THE HISTORICAL SOCIETY MAKES THEIR DECISION. SECONDED BY D. STRATHMAN. CARRIED 4 AYES.**

Council adopts Code of Ethics and Conduct, and Procurement Procedures (Grant):

DOUG BADER MOTIONED TO ADOPT THE CODE OF ETHICS AND CONDUCT AND THE PROCUREMENT PROCEDURES FOR THE CITIES C.D.B.G. GRANT AND AUTHORIZE THE MAYOR TO SIGN THEM. SECONDED BY J. CORNELY. CARRIED 4 AYES.

Employee Christmas Bonus & Salaries

8:55 PM CAROL PORTER MOTIONED TO GO INTO EXECUTIVE SESSION TO DISCUSS NON ELECTED PERSONNEL FOR 30 MINUTES WITH THE RIGHT TO CALL CAROL WEEKS. SECONDED BY J. CORNELY. CARRIED 4 AYES

9:25 PM D. BADER MOTIONED TO RETURN TO REGULAR SESSION. SECONDED BY J. CORNELY. CARRIED 4 AYES.

CAROL PORTER MOTIONED TO GIVE THE FOLLOWING CHRISTMAS BONUSES: RELING, HARDING, CRAWFORD, BRUMMER, MOORE, & WEEKS \$300.00, AND BOWLES \$100.00. THESE ARE THE NET BONUS AFTER TAXES. SECONDED BY D. BADER. CARRIED 4 AYES.

CAROL PORTER MOTIONED TO ADOPT RESOLUTION 4-2013 TO GIVE THE FOLLOWING RAISES: ALL EMPLOYEES SHALL RECEIVE A \$.25 PER HOUR RAISE EXCEPT P. BRUMMER AND SHE IS TO RECEIVE \$1.00 PER HOUR AS PROMISED WHEN SHE HAS FINISHED HER CITY CLERK SCHOOL. THESE RAISES SHOULD BE APPLIED TO THE NEXT PAY PERIOD. SECONDED BY D. STRATHMAN. CARRIED 4 AYES.

City Employee Reports:

Reling: Showed council the estimates from Specialty Hydraulic Services on the Altec Bucket Truck and the Altec Digger Truck. Both trucks were inspected by this company and the Bucket truck is in need of \$10165.00 repairs and the digger truck needs \$1665.00 repairs. It was stated this was just an estimate and the prices may differ once the trucks are tore down. **D. STRATHMAN MOTIONED TO GO AHEAD TO THE REPAIRS FOR BOTH TRUCK AS THE ESTIMATES STATES. SECONDED BY J. CORNELY. CARRIED 4 AYES.**

Reling reported he is still waiting for another bid for the south well. Tabled until he receives the information.

Reling visited with council about the recloser at the substation, reminded council about appointing a committee for the Lakeside Park contract renewal in 2016, and trees for the City Park.

Reling asked council for permission to purchase 2 sets of chains for the trucks at \$168.00 a pair. **C. Porter motioned to approve the purchase of 2 sets of chains for the trucks at \$168.00 a pair. Seconded by D. Bader. Carried 4 ayes.**

Weeks:

C.PORTER MOTIONED TO ADOPT THE FOLLOWING POLICY AS SUGGESTED BY MICHELLE HUDDLE, THE AUDITOR. It is the Council's policy to hire a person with the requisite skill, knowledge and experience, capable of overseeing the preparation the external financial statement that are free of material misstatement, including the notes to the financial statement. Even though this is our policy, we choose to allow the auditor to assist in the preparation of the external financial statements and the related notes as a non-audit service. SECONDED BY D. BADER. CARRIED 4 AYES.

Moore:

K. Moore presented his police activity report, a request to purchase a spotlight for his vehicle for the cost of \$284.24 installed, and request for two reserve officers.

J. CORNELY MOTIONED TO APPROVE THE PURCHASE OF THE SPOTLIGHT FROM KCOM FOR THE PRICE OF \$284.24. SECONDED BY C. PORTER. CARRIED 4 AYES.

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Moore, cont.

Reserve officers were tabled until the December meeting.

10:35 PM D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 30 MINUTES FOR NON ELECTED PERSONNEL WITH MOORE, RELING, & WEEKS REMAINING. SECONDED BY D. STRATHMAN. CARRIED 4 AYES

10:55 PM C. PORTER MOTIONED TO RETURN TO REGULAR COUNCIL. SECONDED BY D. BADER. CARRIED 4 AYES.

The Mayor read a thank you from Dave & Glenna Reling, and one from Leadership Mitchell County.

11:00 PM D. BADER MOTIONED TO ADJOURN. SECONDED BY D. STRATHMAN. CARRIED 4 AYES.

Regular Meeting
December 11, 2013
7:30 P.M. Municipal Building
Cawker City, Kansas 67430

Mayor Wayne Musgrove, present and presiding called the meeting to order.

Roll Call: Doug Bader, Carol Porter, Jan Cornely, Doug Strathman, Jim Hughes

City Employees Present: Dave Reling, Pamila Brummer, Ken Moore, Katie Cheney, City Attorney

Other Persons Present: Mike Schrant, KDNS Radio, Bill Brummer, Fausto Aramendi

Consent Agenda:

- A. Approval of Minutes November 13, 2013 Regular Meeting
- B. Approval of Claims Ordinance #1432A

D. BADER MOTIONED TO APPROVE THE CONSENT AGENDA, WITH CORRECTIONS ON THE MINUTES, ALSO RESOLUTION 4-2013 TO GIVE THE FOLLOWING RAISES WERE WRITTEN INCORRECTLY AND WILL BE CORRECTED. C. PORTER SECONDED. CARRIED. 5 AYES.

- A. Fence Permit: Nolan Remus
- B. Building Permits:
- C. Wyoming Shelter/Golf Club House:
- D. Livestock Permit:

C. PORTER MOTIONED TO ACCEPT THE PERMITS. J. CORNELY SECONDED. CARRIED. 5 AYES.

City Attorney's Report:

K. Cheney reported to the Council, J. D. Boden has signed and returned the Deed. She also informed the Council the Contract has been signed by Ron Schlaefli. C. Porter asked if the asbestos check was included in the Bid. Cheney explained to Council the initial asbestos check was included in the bid. The cost for any cleanup is not included. The asbestos check is still pending at this time. K Cheney will begin work on reforming the manufactured home regulations in January.

City Employee Reports:

D. Reling brought the Council up to date on the Wells, a problem still remains. He is waiting on a bid to rewire the system.

P. Brummer asked if the Council wanted to pursue a Grant that would pay 50% of the cost to resurface the playground. The consensus of the Council was not to move forward at this time.

K. Moore gave an activity report to Council. He requested that he be allowed to attend a Crime Prevention Training at KLETC, January 22nd & January 23rd at the cost of \$50.00. **C. PORTER MOTIONED TO LET K. MOORE ATTEND CRIME PREVENTION TRAINING AT KLETC, JANUARY 22ND & JANUARY 23RD 2013 AT THE COST OF \$50.00. J. HUGHES SECONDED. CARRIED. 5 AYES.**

PUBLIC COMMENT & SCHEDULED VISITOR(S):

Fausto Aramendi addressed Council about the newly added no truck parking signs on Wisconsin Street (Hwy 24). Aramendi would like to park his Semi Truck in front of his home which is located downtown in an upper

building. He stated that he tries to only park after business hours. He explained to Council that he needs to "Plug in" during the winter months, his other concern was theft could become an issue if his truck was left unattended.

Bill Brummer on behalf of another party questioned the Council, if the City would be interested in a 20 space Manufactured Home Community. Brummer inquired if the City would be able to provide services. The Council advised Brummer to visit with D. Reling, location and size would need to be established to give an accurate answer.

Ordinances:

Ordinance 1129 (Code Book) an ordinance adopting the codification of ordinances of the City of Cawker City, Kansas, authorized by ordinance No. 1011A providing for the repeal of certain other ordinance not included therein, excepting certain ordinances from repeal and saving certain accrued rights and liberties. **J. HUGHES MOTIONED TO APPROVE ORDINANCE 1129. THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE DECEMBER 11, 2013. J. CORNELY SECONDED. CARRIED. 5 AYES.**

Ordinance 1130 Fire Pit Regulations was part of the discussion. The Council decided to drop this Ordinance, stating that enforcement would be difficult to establish.

New and/or Unfinished Business:

8:39 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 20 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH CITY ATTORNEY K. CHENEY. J. HUGHES SECONDED. CARRIED. 5 AYES.

8:59 C. PORTER MOTIONED TO RETURN TO REGULAR SESSION. D. STRATHMAN SECONDED. CARRIED. 5 AYES. The Council returned and stated the Cawker City Police Department Reserve Officer Program will not move forward at this time.

Mayor & Council Reports:

9:06 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 10 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH CITY ATTORNEY K. CHENEY AND K. MOORE. J. CORNELY SECONDED. CARRIED. 5 AYES.

9:16 C. PORTER MOTIONED TO RETURN TO REGULAR SESSION. D. STRATHMAN SECONDED. CARRIED. 5 AYES. The Council returned and had nothing to report at this time.

Jim Hughes asked if the City kept any type of vehicle log books. D Reling replied that they do not keep an official log book for each vehicle, however they do track service and hours on vehicles.

9:25 D. BADER MOTIONED TO GO INTO EXECUTIVE SESSION FOR 5 MINUTES FOR ATTORNEY/CLIENT PRIVILEGES WITH CITY ATTORNEY K. CHENEY. J. HUGHES SECONDED. CARRIED. 5 AYES.

9:30 D. STRATHMAN MOTIONED TO RETURN TO REGULAR SESSION. J. CORNELY SECONDED. CARRIED. 5 AYES. C. PORTER MOTIONED TO GIVE P. BRUMMER A \$.25 PER HOUR RAISE EFFECTIVE NOVEMBER 11, 2013. J. HUGHES SECONDED. CARRIED. 5 AYES.

10:03 P.M. D. BADER MOTIONED TO ADJOURN. J. HUGHES SECONDED. CARRIED. 5 AYES.

Pamila K. Brummer, City Clerk

Approved _____

